

INSPECTION REPORT

Date/Day: 8-15-2012 S M T W T F S Time: 10:08 AM GDN: P14074 Type GDN: Retail or Wholesale
Dealership Name: DANNY MARTIN - MARTIN Motors Representative & Position: Robert McDorman GM
Address Inspected: 5110 COLLEGE ST. / BEAUMONT TX 77707 Date First Licensed: _____
Is this the same location listed on the dealer license? Yes No Not, Explanation: _____

PREMISE

- Open four days per week retail or 2 days per week wholesale
- Open four consecutive hours per day retail between 8a - 8p, or two consecutive hours per day between 8a - 6p wholesale
- Hours posted at main entrance accessible to the public
- Posted return sign if not present during posted business hours
- Office accessible to public
- Owner or bonafide employee present
- Telephone answered 8a to 5p weekdays
- Sign permanent, 6 in letters, same name as license
- Sign readable from street
- Building has at least 100 sq ft internal & 7 foot ceiling, if original license issued after May 1, 2008
- Meets zoning ordinances
- Electricity Heating Lighting
- Office open to the public, not a storeroom, closet, etc.
- No access to living quarters
- Does not pass through food prep area
- If portable structure, not readily moveable
- Desk Chairs (2) File cabinet
- Internet access Printer Fax
- Land based telephone listed in DBA or business name
- Not more than 4 retail or 8 wholesale dealers
- No mix of retail & wholesale in same structure if original license was issued after 9/1/1999
- Display area illuminated if open after sundown
- Dealer license conspicuously displayed
- In Conjunction With Other Businesses**
- Separate phone number
- 5 display spaces, separated by object or barricaded (not readily movable) from other businesses' parking area
- 2 or more dealers, inventory grouped together, not intermingled
- Permanent sign with name and telephone number
- Display area not part of parking area for gas customers
- Salvage vehicle marked with sign, if licensed salvage dealer

PLATES & E-TAGS

- Metal dealer plates displayed properly
- Metal dealer plates logged and accounted for
- Metal plates removed from cars and light truck inventory
- Internet Down & Emergency e-tags secured
- Internet Down/Emergency e-tags tags accounted for
- Dealer tags used properly
- Buyer tags used properly
- Supplemental buyer tags used properly

TITLES

- Titles transferred in a timely manner
- Titles for inventory, original or copies
- Titles properly assigned

SALES RECORDS

- Available for inspection
- Previous 13 months onsite
- RIC, sales contract, or bill of sale
- Buyer's guide
- Copy properly assigned title, front and back
- 130-U Application for TX Certificate of Title
- VTR-136 County of Issuance form
- Buyer tag receipt with customer signature
- VTR-500 (white slip – proof of registration)
- Odometer statement
- Consignment agreement
- Sales tax exemption form
- Purchase records for inventory
- Emissions and safety inspection sheet (when required)

MISCELLANEOUS

- Lemon Law poster, franchised dealer
- Export sales conducted properly
- Proof of extended warranty service provider registration
- Export stamp available
- Vehicles display buyer's guides or Monroney stickers
- VII statements and receipts
- OCC license, if dealer finances

COMPLIANCE INSPECTION NOTATIONS

Conducted inspection with GM - Robert McDorman, EXCELLENT REVIEW. NO REGULATIVE ISSUES OF CONCERN FOUND.

T. Rodriguez Investigator, Motor Vehicle Division, Enforcement Section